



# Sublime Properties Rental Application

ADDRESS OF RENTAL PROPERTY: \_\_\_\_\_

How did you hear about this property? \_\_\_\_\_

**PLEASE NOTE: A separate application is required for each applicant over the age of 18** (excluding dependent children) who will reside at the property. This is to guarantee compliance with the state and Federal Fair Housing Acts. **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

**THE FOLLOWING TWO OPTIONS\* ARE MADE AVAILABLE TO ALL APPLICANTS:**

**First Option:** Applicants desiring to live together as a single housekeeping unit may elect to financially qualify for tenancy as a group, in which case Landlord has the right to immediately terminate the rental contract when any one member of that group vacates the property.

**Second Option:** Each legal entity may elect to financially qualify for tenancy individually, in which case the occupant may continue to lease the property if one or more of the other parties to the rental contract vacate the property for any reason.

*\*Note: All applicants desiring to live together must choose the same option*

I elect the first option.     I elect the second option.

Desired move-in date? \_\_\_\_\_

**PLEASE NOTE: APPLICANTS WILL NOT BE ACCEPTED ON "A FIRST-COME, FIRST-SERVED BASIS."** LANDLORD WILL ASSIST ALL PERSONS WITHOUT REGARD TO RACE, COLOR, CREED, SEX, RELIGION, NATIONAL ORIGIN, FAMILIAL STATUS, MARITAL STATUS, HANDICAP, OR ANCESTRY.

**Please Print or Type**

Applicant's full legal name \_\_\_\_\_ Soc Sec # \_\_\_\_\_

Other name(s) used within the last 5 yrs. \_\_\_\_\_ Date of birth \_\_\_\_\_

Home phone # \_\_\_\_\_ Work phone # \_\_\_\_\_ Cell phone # \_\_\_\_\_

Email address \_\_\_\_\_ Length of desired occupancy (**not desired length of lease**)? \_\_\_\_\_

What is the best way for us to contact you regarding this application? \_\_\_\_\_

Have you applied for residency or leased from Sublime Properties in the past? \_\_\_\_\_ If so, when? \_\_\_\_\_

**List your last four years residence history & at least your last two addresses**

**Current address** \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property? (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at present address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_ Monthly Rent or Mortgage \_\_\_\_\_

Landlord or Mortgage Company? \_\_\_\_\_ Phone # \_\_\_\_\_

Loan # (if applicable) \_\_\_\_\_ Why are you moving? \_\_\_\_\_

**Former address** \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property? (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_ Why moved? \_\_\_\_\_

Former Landlord's Name \_\_\_\_\_ Phone # \_\_\_\_\_

**Former address** \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property? (apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_ Why moved? \_\_\_\_\_

Former Landlord's Name \_\_\_\_\_ Phone # \_\_\_\_\_

**List all vehicles that will be parked at the property**    Driver's License # \_\_\_\_\_ State \_\_\_\_\_

<u>Vehicle</u>	<u>Make/Model/Year</u>	<u>License No./State</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**List your employment history for the last four years & at least your last two employers** (Please include titles or military ranks, etc.  
 Note –If you are self employed you will be asked to substantiate your income with tax returns, 1099s and/or other documentation)

**Current Employer** \_\_\_\_\_ Dates \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Position / Job description \_\_\_\_\_ Monthly gross pay \_\_\_\_\_  
 Mo take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_ Phone # \_\_\_\_\_  
 List any additional monthly income you wish to be considered in qualifying your application (child support, SS, etc.) \_\_\_\_\_  
 \_\_\_\_\_

**Former Employer** \_\_\_\_\_ Dates \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Position / Job description \_\_\_\_\_ Monthly gross pay \_\_\_\_\_  
 Superior's name & position \_\_\_\_\_ Phone # \_\_\_\_\_

**Former Employer** \_\_\_\_\_ Dates \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Position / Job description \_\_\_\_\_ Monthly gross pay \_\_\_\_\_  
 Superior's name & position \_\_\_\_\_ Phone # \_\_\_\_\_

**List bank accounts**

<u>Bank Name</u>	<u>Checking/Savings</u>	<u>Approx. Balance</u>
1. _____	_____	_____
2. _____	_____	_____

**Credit References - Credit Cards & Loans**                      What are your approximate scheduled monthly payments? \_\_\_\_\_

<u>Name</u>	<u>Purpose</u>	<u>\$ Limit</u>	<u>Balance</u>	<u>Mo Payment</u>
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____

**List nearest relatives (for Emergency Contact and/or Reference)**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Relationship</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____

**List two professional / personal references (accountant, lawyer, banker, etc. not related to you)**

<u>Name</u>	<u>Address</u>	<u>City / State / Zip</u>	<u>Phone #</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____

**List All Pets Which You Desire To Have Live On The Premises**

<u>Pet's Name</u>	<u>Type/Breed/Size</u>	<u>Sex/Neutered/Spayed</u>	<u>Indoor/Outdoor/Both</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

**Personal Skills:**       Plumbing       Carpentry       Painting       Electrical       Mechanical

Other \_\_\_\_\_

**Tools You Own:**       Tool Box       Mower       Yard tools       Snow shovel       Hoses/Sprinklers

- 1. Have you ever been evicted or asked to move from any tenancy? *(If yes, please explain below.)*  Yes  No
- 2. Have you ever broken a rental agreement or lease? *(If yes, please explain below.)*  Yes  No
- 3. Have you ever willfully and intentionally refused to pay rent when due?  Yes  No
- 4. Do you know of anything which might interrupt your income or ability to pay rent?  Yes  No
- 5. Are there any outstanding judgments against you?  Yes  No
- 6. Have you had property foreclosed upon or given title or deed in lieu of foreclosure in the past 7 years?  Yes  No
- 7. Have you ever filed a petition of bankruptcy? *(If yes, please explain below noting when and where. If the bankruptcy was discharged, please give the date of the discharge.)*  Yes  No
- 8. Are you a named party to a criminal proceeding, lawsuit or unlawful detainer filing? *(If yes, please explain below.)*  Yes  No
- 9. Have you ever initiated or been the defendant in a lawsuit? *(If yes, please explain below.)*  Yes  No
- 10. Have you or anyone in your household ever been convicted of a felony or misdemeanor? *(If yes, please explain below.)*  Yes  No
- 11. Rent is due in advance on the last business day of each month. Are you able to fulfill this requirement?  Yes  No
- 12. Are you obligated to pay child support or alimony? *(If yes, how much?)* \_\_\_\_\_  Yes  No
- 13. Are you the co-maker or endorser of any lease, loan or mortgage? *(If yes, please explain below.)*  Yes  No
- 14. Do you plan to conduct any commercial business from the residence? *(If yes, please explain below.)*  Yes  No

**List any additional information you think will help us process your application** *(attach additional information if necessary)*

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**APPLICANT AGREES TO PAY AN APPLICATION FEE OF \$20 TO LANDLORD FOR THE PROCESSING OF THIS RENTAL APPLICATION.** Landlord and Landlord's agents are hereby authorized to obtain credit reports, a vehicle operation history and criminal history on applicant using various state and private sources along with any other public records available. **Applicant understands and agrees that applicant will not receive copies of any credit reports obtained.**

Applicant also agrees that all credit information maintained by Landlord may be given to any credit reporting service or other persons who request it and that Landlord will be held harmless. Applicant hereby certifies that the information given in this application is true and correct. Applicant understands that any false answers or statements made will be sufficient grounds for termination and eviction.

**Authorization**

**Applicant authorizes present and past Landlords, Employers, Banks, Credit References, Personal References and any other person to release information regarding applicant's credit, rental, employment and/or criminal histories. The intension of this authorization is to provide information which will be utilized in connection with a rental application, current lease, former lease, lease renewal and/or collection of funds due Sublime Properties, it's successors and/or assigns.**

**I hereby authorize current and past landlords, current and past employers, financial institutions, personal references, courts of law and any other person/entity to release information regarding my rental, employment, credit and/or criminal history. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees from and against all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or by reason of complying with this request. This authorization shall survive the original application process and be valid during or subsequent to any lease term of a property through Sublime Properties, its successor and/or assigns. A copy of this authorization may be accepted as an original.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_